

County Office and Department Reports

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

Jayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: January 3, 2022

The following activities were conducted by Animal Control during the month of December 2021:

<u> </u> Stray Cat(s) Picked Up	\$ <u> </u>	Surrender Fees
<u>16</u> Stray Dog(s) Picked Up	\$ <u> </u>	Impoundment Fees
<u> </u> Injured or Ill Cat(s)	\$ <u>90⁰⁰</u>	Adoption Fees
<u>1</u> Injured or Ill Dog(s)	\$ <u>90⁰⁰</u>	Total Fees Collected
<u>4</u> Cat Calls Dispatched		
<u>37</u> Dog Calls Dispatched		
<u>2</u> Cats, Surrendered by Owner		
<u>7</u> Dogs, Surrendered by Owner		
<u> </u> Cat Bite		
<u>2</u> Dog Bite		
<u> </u> Cat(s) Euthanized	<u>8</u> Dog(s) Transferred to SPCA	
<u> </u> Dog(s) Euthanized	<u> </u> Cat(s) Transferred to SPCA	
<u>2</u> Cat Trap(s) Set	<u>2</u> Wildlife Calls	
<u>4</u> Dog Trap(s) Set	<u>5</u> Dogs Transferred to Richmond Animal League	
<u> </u> Summons Issued	<u>3</u> Dogs Transferred to Richmond SPCA	
<u>1</u> Animal(s) Released to ACO	<u>1</u> Positive Rabies Skunk	
<u>1</u> Expired at Shelter and/or DOA	<u>5</u> AG Animal calls	
<u>108</u> Telephone Calls for Animal Issues		
<u>12</u> Check License		
<u>1</u> Lost Cat(s) – Incoming Calls		
<u>3</u> Lost Dog(s) – Incoming Calls		
<u> </u> Cat(s) Returned to Owner		
<u> </u> Dog(s) Returned to Owner		
<u>1</u> Quarantine		
<u>4</u> Adoption—Dogs		
<u>2</u> Adoption—Cats		
	<u>27</u> Total Number of Animals Handled	

D. Ray Elliott ACO

D. Ray Elliott
Animal Control Officer

RECEIVED
JAN 06 2021

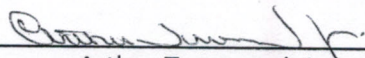
**Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
December 2021**

BY: _____

Jury Summons Served	0
Subpoenas Served	66
Summons Served	65
Levies Executed	0
Other Civil Process	45
Traffic Citations	1
Protective Orders	30
Arrests	4
Inmates Transported	1
Mental Patients	1
Extraditions	0
Circuit Court Days	2
General District Court Days	4
J&DR Court Days	4

Expense Report

Dues	N/A
Postage	\$ 232.00
Office Supplies	\$ 1,462.57
Telephone	\$ 520.76
Police Supplies	\$ 219.97
Vehicle Maintenance & Repairs	\$ 6,085.50
Fuel (November)	\$ 1,786.41
Gallons of Fuel Use	688


Arthur Townsend, Jr.
Sheriff, Lunenburg County

1-06-2022
Date

Landfill Report December 31, 2021

New Fiscal Year-

July 2021 County Trash 440.68 tons- average 16.32 tons daily
Non-county Trash 22,596.09 tons- average 836.89 tons daily
Non-deplete Trash 0 tons
Recycling 0 tons
Number of trucks 56.09 average per day

August 2021 County Trash 482.09 tons- average 18.54 tons daily
Non-county Trash 22,108.96 tons- average 850.34 tons daily
Non-deplete Trash 0 tons
Recycling 4.75 tons
Number of trucks 66.04 average per day

September 2021 County Trash 529.46 tons- average 21.18 tons daily
Non-county Trash 20,453.87 tons- average 705.31 tons daily
Non-deplete Trash 856.75 tons
Recycling 22.16 tons
Number of trucks 52.60 average per day

October 2021 County Trash 415.65 tons- average 15.99 tons daily
Non-county Trash 20,044.47 tons- average 668.15 tons daily
Non-deplete Trash 3,165.55 tons
Recycling not reported
Number of trucks 56.20 average per day

November 2021 County Trash 471.65 tons- average 19.65 tons daily
Non-county Trash 18,513.76 tons- average 617.13 tons daily
Non-deplete Trash 707.84 tons
Recycling not reported
Number of trucks 49.43 average per day

December 2021 County Trash 456.95 tons- average 17.57 tons daily
Non-county Trash 18,029.31 tons- average 667.75 tons daily
Non-deplete Trash 8.43 tons
Recycling not reported
Number of trucks 53.98 average per day

PAYMENTS

Non-county Host fee

Liaison fee

Total

3rd Quarter payment 2021

\$130,317.84

\$ 16,823.50

\$ 147,141.34

Received October 29, 2021

*Also received additional \$12,500.01 (1/4 of the Annual Donation amount).

**Received \$86.86 over amount due—applying to 4th payment amount due.

Landfill Report December 31, 2021

Host Fee Year

January 2021 County Trash 682.99 tons- average 28.46 tons daily
Non-county Trash 22,154.33 tons- average 886.17 tons daily
Non-deplete Trash 0 tons
Recycling 16.53 tons
Number of trucks 64.32 average per day

February 2021 County Trash 320.40 tons- average 14.56 tons daily
Non-county Trash 19,307.95 tons- average 877.63 tons daily
Non-deplete Trash 0 tons
Recycling 9.73 tons
Number of trucks 55.32 average per day

March 2021 County Trash 382.88 tons- average 14.72 tons daily
Non-county Trash 30,346.60 tons- average 1,123.95 tons daily
Non-deplete Trash 0 tons
Recycling 0 tons
Number of trucks 73.05 average per day

April 2021 County Trash 317.41 tons- average 12.21 tons daily
Non-county Trash 29,221.27 tons- average 1,123.89 tons daily
Non-deplete Trash 0 tons
Recycling 14.0 tons
Number of trucks 76.35 average per day

May 2021 County Trash 424.94 tons- average 17.70 tons daily
Non-county Trash 25,305.65 tons- average 1,054.40 tons daily
Non-deplete Trash 0 tons
Recycling 4.92 tons
Number of trucks 90.12 average per day

June 2021 County Trash 519.76 tons- average 19.99 tons daily
Non-county Trash 22,886.75 tons- average 880.26 tons daily
Non-deplete Trash 0 tons
Recycling 0 tons
Number of trucks 63.0 average per day

PAYMENTS

	Non-county Host fee	Liaison fee	Total
1 st Quarter payment 2021	\$144,191.20	\$ 16,250.00	\$ 160,441.20
Received April 23, 2021	*Also received additional \$12,500.01 (1/4 of the Annual Donation amount)		
2 nd Quarter payment 2021	\$153,058.80	\$ 16,823.50	\$ 169,882.30
Received July 30, 2021	*Also received additional \$12,500.00 (1/4 of the Annual Donation amount)		

Landfill Liaison Report

January 6, 2022

November 1, 2021 through December 31, 2021 Report

Meridian Landfill:

1. Meridian staff completed picking up litter from New Grove Road down Old Mansion Road to the intersection of Hardy road on November 5, 2021. The litter has begun to reappear down Old Mansion Road. This is largely due to uncovered and unsecured trash. The holidays have added to the issue as the loads are larger as well.
2. The new cell (piggy-back) is slated for completion by the end of January 2022.
3. The closure of the old landfill continues through DEQ's step by step process.
4. Doug Masini of DEQ performed his final quarterly inspection for 2021 on November 29, 2021. The report is pending.
5. The amount of out of state trash has fell off noticeably over the last two months.

Complaints:

1. We continue to receive random complaints about the speed of the trucks on Old Mansion Road. The reported incidents are shared with Meridian and they in turn notify the trucking companies.

Convenience Sites:

1. We moved through the holidays as smoothly as could be expected, even with an increase in the amount of trash coming into the sites.
2. Meridian has had problems keeping their trucks on the road for the last couple of months. They have been catching up by the end of the week or by using Saturdays. I have contacted Bob Phister with my concerns going forward. These trucks have been either broke down or shut down by the Virginia State Police. Some minor changes have been implemented as of now.

Complaints:

1. We have received a few complaints about what things can be put into the cans at the sites. Most citizens are agreeable once things are explained.

From: Liz Hamlett <lhamlett@lunenburgva.net>
Sent: Friday, December 17, 2021 9:32 AM
To: Tracy Gee
Subject: Short-term rentals (Air BnB, VRBO, etc.)

I would like to respectfully request that the Board consider making it mandatory to register properties engaging in short-term rental. Without mandatory registration, it is nearly impossible for us to properly assess business assets as prescribed in 58.1-3503. We can, of course, require registration without charging a fee for such. Can we discuss this with the BOS?

§ 15.2-983. Creation of registry for short-term rental of property.

A. As used in this section:

"Operator" means the proprietor of any dwelling, lodging, or sleeping accommodations offered as a short-term rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other possessory capacity.

"Short-term rental" means the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.

B. 1. Notwithstanding any other provision of law, general or special, any locality may, by ordinance, establish a short-term rental registry and require operators within the locality to register annually. The registration shall be ministerial in nature and shall require the operator to provide the complete name of the operator and the address of each property in the locality offered for short-term rental by the operator. A locality may charge a reasonable fee for such registration related to the actual costs of establishing and maintaining the registry.

2. No ordinance shall require a person to register pursuant to this section if such person is (i) licensed by the Real Estate Board or is a property owner who is represented by a real estate licensee; (ii) registered pursuant to the Virginia Real Estate Time-Share Act (§ 55.1-2200 et seq.); (iii) licensed or registered with the Department of Health, related to the provision of room or space for lodging; or (iv) licensed or registered with the locality, related to the rental or management of real property, including licensed real estate professionals, hotels, motels, campgrounds, and bed and breakfast establishments.

C. 1. If a locality adopts a registry ordinance pursuant to this section, such ordinance may include a penalty not to exceed \$500 per violation for an operator required to register who offers for short-term rental a property that is not registered with the locality. Such ordinance may provide that unless and until an operator pays the penalty and registers such property, the operator may not continue to offer such property for short-term rental. Upon repeated violations of a registry ordinance as it relates to a specific property, an operator may be prohibited from registering and offering that property for short-term rental.

2. Such ordinance may further provide that an operator required to register may be prohibited from offering a specific property for short-term rental in the locality upon multiple violations on more than three occasions of applicable state and local laws, ordinances, and regulations, as they relate to the short-term rental.

D. Except as provided in this section, nothing herein shall be construed to prohibit, limit, or otherwise supersede existing local authority to regulate the short-term rental of property through general land use and zoning authority. Nothing in this section shall be construed to supersede or limit contracts or agreements between or among individuals or private entities related to the use of real property, including recorded declarations and covenants, the provisions of condominium instruments of a condominium created pursuant to the Virginia Condominium Act (§ 55.1-1900 et seq.), the declaration of a common interest community as defined in § 54.1-2345, the cooperative instruments of a cooperative created pursuant to the Virginia Real Estate Cooperative Act (§ 55.1-2100 et seq.), or any declaration of a property owners' association created pursuant to the Property Owners' Association Act (§ 55.1-1800 et seq.).

2017, c. 741.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Elizabeth Y. "Liz" Hamlett, MCR

Master Commissioner of the Revenue, Lunenburg County
Secretary, Commissioners of the Revenue Association of Virginia
11512 Courthouse Road, Ste 101
Lunenburg, VA 23952
434.696.2516-p
434.696.4023-f

GIS: <http://lunenburggis.timmons.com>

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WHAT ARE SHORT-TERM RENTAL AND TRANSIENT OCCUPANCY TAX?

And do we need them in Lunenburg?

Elizabeth Y. Hamlett, MCR
Master Commissioner of the Revenue
Lunenburg County, Virginia

January 2022

1

Short-term Rental and Transient Occupancy Tax are local options.

The Code of Virginia grants authority to the local governing body to elect to impose these taxes.

- "Short-term rental" (STR) is defined as "the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy." – Va. Code § 15.2-983

2



EVERYTHING THAT'S NOT REAL ESTATE!

- ▶ Sofas
- ▶ End tables
- ▶ Table
- ▶ Dining chairs
- ▶ Electronics
- ▶ Appliances
- ▶ Etc.

5

- ▶ §15.2-983. C. 1. **If a locality adopts a registry ordinance** pursuant to this section, such ordinance **may include a penalty... for an operator required to register who** offers for short-term rental a property that **is not registered with the locality.**

- ▶ Penalty not to exceed \$500 per violation.
- ▶ Until penalty is paid and operator registers with locality, they may not continue to offer such property.

IF WE DON'T KNOW ABOUT IT,
WE CAN'T TAX IT.



6

➤ Transient Occupancy Tax (TOT)

- 58.1-3819. A. 1. **Any county**, by duly adopted ordinance, **may levy a transient occupancy tax on** hotels, motels, boarding houses, travel campgrounds, and other **facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days**. The tax shall be imposed on the **total price paid by the customer** for the use or possession of the room or space occupied in a retail sale. Such tax shall be in such amount and on such terms as the governing body may, by ordinance, prescribe.
- E. All transient occupancy tax collections shall be deemed to be held in trust for the county, city or town imposing the tax.

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

LUNENBURG COUNTY SHERIFF'S OFFICE
160 Courthouse Square
Lunenburg, VA 23952
PH: (434) 696-4452 FAX: (434) 696-2531

Breakdown of Katy Gee's Contract

Contract Amount	\$26,594.40 ($\$26,594.40 / 48 \text{ months} = \$554.05 \text{ per month credit}$)
Months Contract Fulfilled	30 months (3/1/2019-8/12/2021)
Remaining Months	18 months ($\$554.05 \times 18 \text{ months} = \9972.90)
Gee Vacation Time Due	141 Hours ($141 \text{ hours} \times \$19.17 \text{ hourly rate} = \2702.97)
Gee Comp Hours Due	46 Hours ($46 \text{ hours} \times \$19.17 \text{ hourly rate} = \881.82)

\$ 9972.90

-\$ 2702.97

-\$ 881.82

\$ 6388.11 amount due from Gee

Redistricting Update

Drew DiStanislao

Grant Awards:

A) DCJS - Sheriff's Office \$2,171

B) Library of VA - Clerk of Circuit Court \$28,375

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia

Local Law Enforcement Block ("LOLE") Grant Program- FFY 18	
Subgrantee: Lunenburg DCJS Grant Number: 21-U1155LO18 Grant Start Date: 11/1/2021 Grant End Date: 3/31/2022 Federal Grant Number: 2018-DJ-BX-0728 Federal Awardee: BJA Federal Catalog Number: 16.738 Project Description: To strengthen Crime Control Federal Start Date: 10/1/2017	
Federal Funds:	\$2171
State General Funds:	
State Special Funds:	
Local Match:	
Total Budget:	\$2171 Indirect Cost Rate: _____ % *If applicable

Project Director	Project Administrator	Finance Officer
The Hon. Arthur Townsend Jr. Sheriff Lunenburg County 160 Courthouse Square Lunenburg, VA 23952 (434) 696-4452 sheriff@lunenburgva.net	Ms. Tracy M. Gee County Administrator Lunenburg County 11413 Courthouse Road Lunenburg, VA 23952 (434) 696-2142 tgee@lunenburgva.net	Ms. Amona Currin County Treasurer Lunenburg County 11512 Courthouse Road Lunenburg, VA 23952 (434) 696-3354 awc@lunenburgva.net

***Please indicate your locality's DUNS # in the space provided.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: Tracy M. Gee
Authorized Official (Project Administrator)

Title: County Administrator

Date: 12-10-2021

DUNS #: 077943496



LIBRARY OF VIRGINIA

Sandra Gioia Treadway
Librarian of Virginia

Dec. 16, 2021

Grant Agreement Number: 2022FY-045

The Honorable Gordon Erby
Clerk of the Circuit Court
Lunenburg County
11435 Courthouse Rd.
Lunenburg, VA 23952

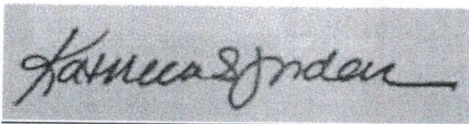
Dear Mr. Erby,

The Circuit Court Records Preservation Grants Review Board met on Thursday, Dec. 16th, 2021 to consider 115 applications submitted from 101 localities. It is our pleasure to inform you that your Item Conservation grant application to the Virginia Circuit Court Records Preservation Program has been **approved in the full amount of \$28,375.00**. The following item(s) have been approved by the Review Board: **Land Book 1, 1898-1902; Land Book 1, 1903-1907; Land Book 1793-1802; Land Book 1794-1802; Land Book 1816-1823; Land Book 2, 1898-1902; Land Book 2, 1903-1907; Land Book Upper District, 1787-1815**. This grant is subject to the stated amount, availability of funds, and any provisos listed in this letter or on the enclosed CCRP Grants Program Application Certification form. Please review these provisos carefully to determine the scope and/or limitations of the project.

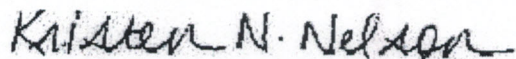
You will find the Award Certification form included with this letter. This agreement, along with the original grant application, details the term of your project, the portion of your project supported with grant funds, and the specific work that is to be accomplished. It will also indicate your fiscal and program reporting requirements. Please read the agreement carefully and return it electronically **within fifteen days of receipt** to Michelle Washington at the Library of Virginia (Michelle.Washington@lva.virginia.gov). Contact your item conservation vendor representative to make arrangements for them to collect the approved items. If you have any questions regarding this award or agreement, please contact Greg Crawford at (804) 692-3505.

Please accept our congratulations on the approval of your 2022FY application. We appreciate your interest in preserving Virginia's documentary heritage and extend our best wishes for a successful project. We will look forward to working with you next year in preparation for the 2023FY grant cycle.

Sincerely,



Kathleen S. Jordan
Director of Government Records Services



Kristin N. Nelson
President, Virginia Court Clerks' Association

CCRP GRANTS PROGRAM AWARD CERTIFICATION FORM

Locality: Lunenburg County

Date of Award: 12/16/2021

Grant #: 2022FY-045

Amount of Grant Award: \$28,375.00

Grant Type: Item Conservation

Amount of Grant Request: \$28,375.00

By signing this document, I agree to the three statements below, as well as the decision of the CCRP Grants Review Board:

Signature of Circuit Court Clerk

Typed or Printed Name of Circuit Court Clerk

Statement regarding expenditure of funds:

I will abide by applicable state and local procurement rules and agree that funds granted under the Virginia Circuit Court Records Preservation Program will be spent only in accordance with the plan of work and budget statement presented in this application, and that any changes in the submitted proposal of work and/or budget will be submitted in writing to the grants office for approval in advance. I understand that grant funds will only be released upon receipt of verification form indicating that the proposal of work has been fully completed. I will ensure that any agreements for goods or services to be paid for with grant funds will be consistent with the project requirements set forth in the

Statement regarding archival and records management policies and procedures:

I agree to comply with all policies and procedures required by the Code of Virginia, and the decisions of the Circuit Court Records Preservation Grants Review Board and the Library of Virginia concerning the management, preservation, reproduction, and storage of public records, as well as those pertaining to the official recording of such records in government offices, whether on paper, microfilm, digital image, or any other medium.

Statement regarding project status and financial expenditure reports:

I agree to submit program status and financial expenditure reports as required by the Library of Virginia. I also agree to account for all grant funds, to maintain separate financial and programmatic records on this project, and to retain such source documentation as canceled checks, paid bills, payroll, or other accounting documentation, in conjunction with the fiscal office of this locality, that would facilitate an audit. I understand that failure to submit the status and financial reports will result in grant funds not being released and this office becoming ineligible to receive future grant funding, until such time that the delinquent reports have been successfully submitted.

COVID-19: CARES Funds

Planning Update

Board of Supervisors August Meeting—January 13, 2022

Director of Planning and Economic Development's Monthly Report

Events in December:

- December 1—Resources and Relief for Small Businesses Webinar
- December 6—Volunteer Management Training in Farmville, VA
- December 6—Meeting with Farmville Newsmedia about Marketing
- December 7—Short-term Rental Webinar
- December 8—Community Involvement Webinar
- December 9—Voice of Community Meeting in Chase City, VA
- December 9—Board of Supervisors Meeting
- December 10—Auction at the Chicken Houses on 138
- December 13 – VEDA Impact ED+
- December 14 – Routine Maintenance for Four Season Trails
- December 15 – VIDA Program
- December 15 – CRC Meeting in Farmville
- December 15 – VIDA/VIDED Program
- December 16—VIDA/VIDED Program
- December 16—VEDA Professional Development Committee Meeting
- December 17—Office Christmas Party—Worked from home due to sick child
- December 17—Local Zone Administrator Training Virtually
- December 20 – Economic Development Opportunity Meeting at Kenbridge Town Hall
- December 21—Upskilling Virtual Meeting with Mackenzie Herro
- December 23—Office Closed—holiday
- December 24—Office Closed—holiday
- December 31—Office Closed—holiday

Project 3035—Old Middle School Demolition

- Worked with Tracy to gather final figures for the project
- Scheduled a site visit with the Tobacco Commission for January 6th, 2022 at 9:15 a.m.

Planning Commission

- There was not a Planning Commission meeting for the month of December.
- Distributed letters of notification to Planning Commissioners that there will not be a January meeting. The letter, also, reiterated that the Planning Commissioners should not conduct one-on-one, “closed door” meetings with Conditional Use Permit applicants.
- Provided a hard copy of the 2022 Planning Commission proposed schedule.

Broadband

- **Received notice of VATI award—received the full \$15 Million that was requested in the joint application with Prince Edward County, Cumberland County, and Kinex Telecom, Inc. THIS IS FANTASTIC NEWS!!**
- Contacted several citizens who have expressed interest in being a member of the Citizen Broadband Advisory Board.
 - o Received one confirmation and one decline.

- Working to locate two (2) other citizens in different areas of the County to represent different portions of the County.
- Worked with Dominion to receive estimate for Make Ready Poles for 911 Fiber Buildout.
 - Worked with Rodney Newton and Rob Williams to possibly avoid the costs associated with the amount proposed for Make Ready with Dominion.
 - Determined if it was already in the budget to go underground to bypass the poles that would need work to avoid further expenses.
- Completed the Contract with Better Cable Systems, Inc. (BCS, Inc.) for 911 Fiber Buildout

Solar

- Received application from Dogwood Lane Solar
- Sent the application to Berkley Group, LLC for 2232 review, as well as, assistance in determining the completeness of the application.
- Reviewed the application in conjunction with the Berkley Group, LLC.
- Received the letter from 6th Street Solar 2, LLC. for official withdrawal of the application.

Other Activities

- Continued gathering information for short-term rental and event venue definitions and ordinances.
- Received CUP application for ATV/UTV park in Meherrin, VA
- Worked with an attorney who requested information for an Open-Space Conservation Easement—per attorney, landowner will likely withdraw the request.
- Attended Local Zone Administrator Training to receive further information on grant opportunities.
- David Denny, VGA Executive Director, met prior to the Board of Supervisors meeting on December 8th, 2021 to conduct site visits, as well as, meet with the Town Managers in person.

UPCOMING dates of interest:

January 4: *PTO for two (2) doctor's appointments*

January 4: *Dogwood Lane Solar Community Meeting*

January 6: *Tobacco Commission Site Visit at Old Middle School*

January 6: *VGA Meeting at Southside PDC*

January 6: *Tobacco Commission Winter Reception in Richmond, VA.*

January 7: *Virginia's Crossroads Meeting in Brunswick, VA*

January 11: *DHCD Virtual Roadshow 2022*

January 12: *How to Qualify: Real Property Investment Grant*

January 12: *How to Qualify: Job Creation Grant*

January 13: *Board of Supervisor's Meeting*

January 17: *Office Closed—Martin Luther King, Jr. Day*

January 19: *CRC Meeting in Farmville, VA*

January 19 to 21: *Grant Management Workshop*

ADMINISTRATOR'S UPDATE

-- As necessary

Board of Supervisors January Meeting – 1/13/22

County Administrator's Monthly Report

Events in December:

- December 3 – Archive Social call
- December 9 – CARES Committee meeting
- December 9 – Board of Supervisors meeting
- December 10 – Tracy PTO
- December 14 – Tracy STO – Father in hospital
- December 14 – FEMA PA Call & remote work
- December 15 – Piedmont Regional Juvenile Detention Center meeting
- December 15 – Piedmont Regional Jail By-laws Committee meeting & Jail Board meeting
- December 16 – Volunteer at KES Santa Shop
- December 17 – Christmas social at Administration
- December 20 – Prospect meeting in Kenbridge
- December 22 – Dad Dr. and Tracy PTO
- December 23-24 – Christmas holiday – office closed
- December 27 – Tracy PTO
- December 31 – New Year's holiday (observed)

Administration

- Worked with Archive Social to try to reassign our Facebook page due to a Facebook error.
- Volunteered at the elementary school for their Santa shop one morning.

Airport

- Larry Way met with DOAV engineer Alton Jordan and Keith Phillips to discuss a more stringent tree mitigation plan.

Animal Control

- No new updates.

Budget & Finance-

- Filed for reimbursement for all expenditures for Project LUIS via the VA Resource Authority requisition process.

Building Official and Building & Grounds –

- There was a significant snow event on January 3rd that closed offices down for the day.

Community/Economic Development/Planning –

- Taylor and I met with a prospect and other local representatives in Kenbridge.

COVID-19 Updates –

- First Lunenburg COVID-19 case was April 6, 2020, the cumulative VDH count as of 1/1/22 is 1,344. We have had 46 hospitalizations and 23 deaths. We had 113 in September, 115 in October, 86 in November, and 101 in December. The count as of January 1 was 28 and climbing.
- Finalizing the CARES report to the State.
- Vaccine and testing event at Victoria Railroad Park on January 12th and 19th.

Elections –

- Nothing to report.

Emergency Management & Public Safety –

- Our FEMA Public Assistance Grant has made it through FEMA and is now in the State's hands.

Piedmont Regional Jail Authority and Juvenile Detention Center Board -

- Chaired the Jail by-laws committee meeting to discuss timing of quarterly payments and determined that we should keep meetings monthly.

Project LUIS

- Worked with Williams Communications (Microwave vendor) to complete projects to be covered under CARES.
- Rodney lined up delivery and staging of the monopole.
- Taylor (and Rodney) is working on the fiber build project with Dominion and BCS.

Schools

- Will continue to work on school budget needs as enrollment changes. Will need to appropriate funds for second half of year for the schools.

Social Services and Children's Services –

- The DSS Administrative Office Manager position has been filled by a previous staff member, Lisa Nagorsky.

Solid Waste -

- The sites ran smoothly during the holidays.
- We had a waste site staff member and citizen have a run-in and we contacted the citizen by letter for his recollection of the events. I will continue working on this.

UPCOMING dates of interest:

January 13 – Board of Supervisors meeting 6pm

January 17 – Martin Luther King, Jr. Day holiday – office closed

February 3 – VACo Local Government Day at the Capitol

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

“He who has health, has hope; and he who has hope, has everything.”

–Thomas Carlyle

January 7, 2022

To: Tracy Gee, County Administrator

From: Rodney Newton

Subject: Lunenburg Interoperable Communications System Monthly Progress Report

Below are the highlights of activities for the month of October for the Lunenburg Interoperable Communications System project:

- Assisted with Williams Communications site visit at Lunenburg Courthouse for cable routing
- Escorted installer to Rocky Mill site for installation of interoperability repeater and related equipment
- Assisted with two deliveries of monopole and related equipment
- Met with building official to look at electrical capabilities for equipment room at 911 center
- Worked with CTA to reduce footprint at tower sites and changes to generators
- Worked with Williams Communications and CTA on changes to of microwave equipment to reduce possibilities of interference

County Attorney Update